



What's New in CIS

Keeping the Career Information System current with information, technology and usability is essential to our mission. Here's what to look for this fall.

Updated Information—Content and appearance

- **Occupation descriptions** open with a new “At a Glance” page that provides a snapshot of the occupation: statewide wage and outlook data, preparation details, and working conditions. A full overview and detailed information is still linked from the Topics list on the left.
- **Two new occupations**, Community Health Workers and Credit Counselors, have been added. Four limited-information “emerging” topics have graduated to full-information descriptions; Climate Change Analysts, Exercise Physiologists, Sustainability Specialists and Wind Turbine Technicians.
- A new “**About STEM**” page explains different levels of STEM (Science, Technology, Engineering and Math) careers, and includes links to all CIS STEM occupations.
- 201 new occupation descriptions have been added to **CIS Junior**, for a total of 579. Every occupation in “big” CIS now has a counterpart in CIS Junior.
- **Job Success** also has a new, clean look. You’ll see additional information about attaining success on the job, written for those who are new to the workforce as well as those who have been working for many years. The Job Success information is now available in Spanish, too.

Assessments

- The new **Combined Report of Assessments** displays which occupations appear on more than one, or all, of the user’s [assessment results lists](#).
- Two new paper-and-pencil informal assessments, the **Learning Styles Survey** and **Employability Skills Survey**, have been added to the Assessments tab and are used in two new lesson plans.
- A new **About Assessments** information section introduces the concepts of assessments, explains how they are useful and discusses what assessments can and cannot do for the user.

Combined Report						
The table below includes all occupation titles in the saved results you selected. Show More						
	Save Checked	List Ordered by Count	Order by Cluster	Order by Count		
Occupations on 6 lists:						
<input type="checkbox"/>	★ Computer Engineers	✓	✓	✓	✓	✓
<input type="checkbox"/>	★ Computer Programmers	✓	✓	✓	✓	✓
<input type="checkbox"/>	Computer Systems Analysts	✓	✓	✓	✓	✓
Occupations on 5 lists:						
<input type="checkbox"/>	Database Administrators	✓	✓	✓	✓	✓
<input type="checkbox"/>	Electrical and Electronics Engineers	✓	✓	✓	✓	✓

Idaho Department of Labor

C.L. “Butch” Otter, Governor • Kenneth D. Edmunds, Director

An Equal Opportunity Employer and Service Provider. Reasonable accommodations are available upon request. Dial 711 for Idaho Relay Service.

Idaho Career Information System • 317 W. Main St. • Boise, ID 83702 • (208) 334-3705 or (800) 935-4247

IdahoCIS.org



Assessments (continued)

- Reality Check has a new, clean look. >>
Users can respond to every expense category or select which expenses to include. There is a new expense category for data and phone plans.

Personal Learning Plan

- This new report, for middle school and high school students, summarizes their **education and preparation plans in a snapshot**. The Personal Learning Plan is designed for annual updating, and will be useful in meeting district and State planning requirements.

REALITY CHECK

Once you decide where you want to live, you need to decide what type of housing you want. Sharing a place with family or friends can be a good way to reduce your housing costs.

What Type of Housing Will You Need?

Select one of the options, or enter your own amount.

Housing Type	Amount
Live at home	\$0
1 bedroom apt.	\$608
2 bedroom apt.	\$764
3 bedroom apt.	\$1126
House	\$1364
Enter Your Own	
Other	

Changes to CIS Look and Feel

- The Site Administration page features a mega-menu >> navigation similar to the red navigation bar in the user's version. A dashboard interface gives quick access to key reports, password resetting, curriculum and tutorials.
- The new CIS Portfolio page interface will provide more direct access to all portfolio items. Again, CIS users will be able to expand categories to see all items, completion status and recommended activities. V V

IDAHO DEPARTMENT OF LABOR | **Idaho Career Information System - CIS**

Text Only Version Tuna 0 Messages Log Out

Plan Assessments Occupations Education Employment My Portfolio Search

MY PORTFOLIO

Where are the pages and results I've saved?
View and manage your assessment results, favorites, and saved files and links.
Favorites: View items you saved in your portfolio and delete items you no longer want to keep. Edit the reflections you entered for saved items.
Sort and Assessment Results: Restore the answers of saved sorts and assessments and resume exploring your results.
Stored Files and Links: Save important documents online. Easily keep track of your completed resumes, letters of reference, certificates, transcripts, samples of work, and more.

How do I track my career activities?
Checklists allow you to view your career-related assignments and track your progress.
Checklists: Track your progress on activities recommended or required by your school.

How do I plan my courses?
Create your personal course plan to map your high school coursework.
Course Planner: Generate a course plan based on your career and education goals. As you complete courses, update your course plan.
Personal Learning Plan: View a report containing some information you've saved in CIS. See how your plans fit with short- and long-term planning goals.

Expand Overview

Go to CIS Hide NEW Fall2014 SiteType1 Testing Site, Site Administration Site Site 0 Messages Log Out

CAREERVILLE HIGH SCHOOL ? Help & Tutorials

Logins

Account Type	Number of Logins since 8/1/2014
Portfolio	4
Site username or IP	4
Staff	0

Go to full report

Portfolio Accounts

Account Type	Number of portfolios at site
Active Portfolio	5
Portfolios created since 8/1/2014	2

Go to full report

Modules with Saved Records

CIS Module	All portfolios with saved records	Portfolios with records saved since 8/1/2014
ASSESSMENTS		
Career Cluster Inventory	3	2
IDEAS	2	1
Interest Profiler	0	0
Reality Check	2	1
SILLS	1	0
FAVORITES		
Occupations	2	0
Schools	2	0

Go to full report

Quick Links

- Reset Passwords
- Find a portfolio
- Curriculum
- Tools for Counselors & Teachers

In-context Help and Tutorials

- Help & Tutorials buttons have been added throughout CIS and the Site Administration Tools to help users and staff get the help they need when they need it. You can find the Help & Tutorials button at the top of most pages in the system. When clicked, links to Quick Starts and Tutorials on the component that's currently being used will appear.

? Help & Tutorials